

# **Application Procedures BCom Dual Degree Program**

**Gustavson School of Business  
University of Victoria**



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## 1. Check requirements

Check if you meet the minimum admission requirements. Please contact your university coordinator to check all requirements.

Standard required courses prior to entry:

- Microeconomics
- Math (Linear Algebra)
- Statistics (Probability Theory)
- University English

Minimum GPA requirements for each school, check with your coordinator to verify scores.

English language proficiency

- TOEFL 90 (iBT) with no band less than 20\* **OR**
- IELTS 6.5 no section less than 6.0

\*UVic's TOEFL institution code is **0989**

Students with IELTS 6.0 (each section 5.5) or TOEFL 79 (each section 17) may be offered conditional acceptance. A 4 week "University Admissions Preparation" course must be completed at UVic in August  
<https://continuingstudies.uvic.ca/elc/programs/university-admission-preparation-online-uap-o>

## 2. Prepare Supplemental Application

The supplemental application is an opportunity for you to introduce yourself to us. This is your chance to highlight any work, leadership, academic, volunteer and/or life experiences, and to reflect on how these experiences have allowed you to learn, develop and grow. We encourage you to use examples; whether those be in the classroom, in club or recreation activities, at work, through personal experiences or in community endeavours.

<https://www.uvic.ca/gustavson/undergraduate/future/admission/index.php>

### Required components

#### 1. Current resume

Please refer to the UVic resume template for the resume components we encourage you to elaborate on. You are welcome to use this template or your own layout.

- Two pages maximum; only references may extend on to a third page
- Please note that reference letters will not be considered in the admission process
- A resume template may be found on the link above on our website for reference

#### 2. Personal statement: your background and motivation

What are the three things that you want us to know about your, and how will these contribute to your success in university and our Bcom program?

- Please provide specific examples
- Minimum 250 words in paragraph format.

#### 3. Impact statement: your personal road map

Gustavson BCom students create a real impact in local and global communities. Please tell us: what impact do you intend to create, and how will the Gustavson BCom program help you to do this?

- Please provide specific examples
- Minimum 200 words in paragraph format
- We encourage you to think about your future goals, and how our unique program features will contribute to your success.

Combine all your supplemental application documents into one PDF file and add them to your application.

## 3. Document Submission

\*Please send all documents before January 31<sup>st</sup>.

### Application documents:

1. Apply to the **Education Planner BC Website (<https://apply.educationplannerbc.ca/>)** before Jan. 31<sup>st</sup>. (see additional PPT for reference) Please let our office know when you apply
2. You will need to submit your Supplemental Application documents in the EPBC above, but please also send us a copy via email to [GSBglobal@uvic.ca](mailto:GSBglobal@uvic.ca)
3. English exam (sent directly to UVic) Please send us a copy or screenshot by email to [GSBglobal@uvic.ca](mailto:GSBglobal@uvic.ca)
4. Copy of passport (photo page) emailed to [GSBglobal@uvic.ca](mailto:GSBglobal@uvic.ca)
5. Digital Transcripts (sent by your university coordinator from a university address) Please send directly to: [adms5@uvic.ca](mailto:adms5@uvic.ca) & [bcomad@uvic.ca](mailto:bcomad@uvic.ca) & [gsbglobal@uvic.ca](mailto:gsbglobal@uvic.ca)
6. Word document with spring/summer course list to [GSBglobal@uvic.ca](mailto:GSBglobal@uvic.ca)

# How to apply?



**Gustavson**  
School of Business  
University of Victoria



## **Ms. Sheri Love**

Global Engagement and Business  
Development

Gustavson School of Business  
University of Victoria

[gsbglobal@uvic.ca](mailto:gsbglobal@uvic.ca)

[www.uvic.ca/Gustavson/international](http://www.uvic.ca/Gustavson/international)



The logo for the University of Victoria (UVIC), featuring the letters 'UVIC' in blue with a rainbow-colored vertical bar between the 'V' and 'I'.